Notice of Election for Payment of School Fees.

Please return this form by Friday 8 January, 2016.

Tuition Fee, Fixed Charge and IT Levy

The terms of payment of your school fees are:

1. One lump sum payment by 28 February which will attract a 2.5% discount; or

2. Three equal instalments due on 28 February, 31 May and 31 August; or

3. 10 equal monthly instalments from February to November (by Direct Debit only).
   N.B. A surcharge of 1% Visa/MasterCard or 1.5% American Express will be applied at the time of payment.

Please nominate your preferred payment option below. Please note that the "default" payment terms in the event that no election is made will be option two, ie three equal instalments.

This authority will need to be completed each year.

Additional Charges

Charges for Music Tuition, Instrument Hire, Interstate and Overseas Trips, Community Day and any other miscellaneous charges will be billed and be due for payment within 30 days.

Payment can be made via Cheque, BPAY, Direct Debit or Credit Card by calling the School on +618 8404 0505.

Please complete the election instruction below and return it (together with the completed Direct Debit/ Credit Card authority if applicable) to the School marked to the attention of Liana Calabro by Friday 8 January, 2016 either by mail or emailing fees@stpeters.sa.edu.au.

Declaration

I/We __________________________

1. Hereby agree to pay the Tuition Fee, Fixed Charge, IT Levy and additional charges when due in accordance with the School’s Fees Terms and Conditions as are published from time to time.

2. Select the following option:

   □ annually by 28 February;
   (A 2.5% discount will apply)

   □ 3 instalments due on 28 February, 31 May and 31 August; or

   □ 10 instalments due on the 16th day of each month February to November
   (NB: When the 16th of the month falls on a weekend or public holiday, the payment will be due on the next working day)

   If you wish to use this payment option please complete the direct debit authority form.

Sundry Charges

If you have elected the monthly direct debit option, please indicate how you would like to pay for additional miscellaneous charges:

□ included in monthly direct debit
□ paid within 30 days on separate invoice

Please indicate how you would like to receive your statement via:

□ post
□ email*

*NB email will be sent to the last updated email on Keystone.

Signed __________________________

Date / / 

Signed __________________________

Date / /